City of San Antonio

San Antonio Police Department – Open Records Office
Linda S. Flores, Management Analyst
Phone: (210) 207-7320 / Fax: (210) 207-4262

Delivery Address
San Antonio Police Department – 315 S Santa Rosa Ave
San Antonio, Texas 78207

12/14/2012

VIA E Mail

Shawn Musgrave
MuckRock News DEPT MR 2280
Boston, MA 02205-5819

RE: Response to Public Information Request
COSA ORR No: W011900-113012

Dear Mr. Musgrave:

This letter responds to your request for information to the City of San Antonio, dated and received in our office on 11/29/2012 8:00:00 AM.

Information Requested: Police Records –*From: 2280-40830218@requests.muckrock.com [2280-40830218@requests.muckrock.com] Sent: Thursday, November 29, 2012 5:05 PM To: Romana Lopez (PIO) Subject: Freedom of Information Request: San Antonio, TX Police Drone Documents November 29, 2012 San Antonio Police Department San Antonio Police Department Records Office, P.O. Box 839948, San Antonio, TX 78283*

To Whom It May Concern: Pursuant to the Texas Public Information Act, I hereby request the following records:

1. *any requests for proposals, proposals submitted by vendors, contracts, budgets or cost allocations for the purchase, research of and/or use of aerial drones, UAs, UAVs, and UASs (hereinafter drones);*
2. *any policies, guidelines, manuals and/or instructions on institutional use of drones, including on the legal process required (such as a warrant or court order), if any, before operating a drone;*
3. *any departmental records concerning this institution's use of and/or research of drones now or plans to use drones in the future including:*
 a. *the types of investigations or instances in which this department is using or plans to use drones, or how it plans to support, manage or oversee the usage of drones by another department or office;*

b. policies, guidelines, manuals and/or instructions on storage requirements or procedures for video or static images obtained through use of drones, including retention times;

c. the altitude at which drones can or do fly;

d. drones ability to carry weapons.

I also request that, if appropriate, fees be waived as I believe this request is in the public interest. The requested documents will be made available to the general public free of charge as part of the public information service at MuckRock.com, processed by a representative of the news media/press and is made in the process of news gathering and not for commercial usage. In the event that fees cannot be waived, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not. Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 business days, as the statute requires. Sincerely, Shawn Musgrave Filed via MuckRock.com E-mail (Preferred): 2280-40830218@requests.muckrock.com For mailed responses, please address (see note): MuckRock News DEPT MR 2280 PO Box 55819 Boston, MA 02205-5819 PLEASE NOTE the new address as well as the fact that improperly addressed (i.e., with the requester's name rather than MuckRock News) requests might be returned by the USPS as undeliverable.

The City of San Antonio has reviewed its files and has located the attached documents that are responsive to your request. Please be advised that this is all that is available regarding drones research and a proposal. The attached proposal was not recommended as being feasible. Currently, the San Antonio Police Department does not have any contracts, purchase invoices, policies, guidelines and or manuals regarding drones. Although the Public Information Act allows a governmental body to charge for copying documents, the enclosed is being provided to you at no charge.

I hope you will find this information to successfully complete your request. Thank you and have a good day.

Sincerely,

Linda S. Flores
Management Analyst /
Custodian of Records
Open Records Office Supervisor
San Antonio Police Department
210-207-7320